

16 FORMATTING TEMPLATES



STEP 1: CHOOSE CHAPTER STYLE

A

CHAPTER 1

The quiet surroundings provided the perfect tonic to process his thoughts and feelings. In the army, he'd had purpose, power and presence.

He missed it terribly.

Manifests, maps, reports, dead drops, adrenalin.

In the small town, the battle against the militant group had rolled fast, surging along war-ravaged streets between one damaged building after another. The main street ended, and the houses with it, at an intersection, where his unit flowed left. Strength and determination overwhelmed the enemy all the way up to a children's hospital, now under siege. Visibility was poor. Smog and haze and the wind-swept desert sands blasted by daylight made it difficult to see clearly inside the hospital windows, but he heard the frenzied shouts from the young patients holed up in their rooms.

Guns continued to go off.

Glass shattered.

A stun grenade exploded.

Bodies and belongings stretched for hundreds of meters.

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STEP 2: CHOOSE HEADER / FOOTER POSITION

1

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Search. Listen. Evaluate. Act.

He took out a sniper hiding under a pile of bricks. One shot through his eye.

He took out two soldiers who'd advanced toward the hospital and had been caught in no-man's-land with two precision head shots.

He shot another driving a van away from the scene.

He struggled over to the hospital, one of his legs dragging and leaving a furrowed trail of blood in the dusty road, now littered with bodies. He entered the hospital, three minutes behind his unit already engaged in a battle on the second floor. The stench of death met him at the entrance, an overpowering smell of dead bodies in the extreme midday heat. There were flies everywhere.

Blood, too, everywhere.

An explosion tore through the canteen annexed to the hospital. It rocked the building and shook the floor. One of the fighters had just blown himself up. There had been civilians with him. It levelled the canteen, creating a pile of rubble. It would take days to dig through it. Among the sound of gunfire, he could hear the screams of survivors.

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STEP 3: CHOOSE STANDARD FONT STYLE

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