



# PROOFREADING & EDITING

	STARTER \$0.12	STANDARD \$0.15	PREMIUM \$0.20
NUMBER OF WORDS INCLUDED IN PRICE	10	10	10
DELIVERY DAYS PER 5000 WORDS	1	2	3
GRAMMAR, SYNTAX, SPELLING, PUNCTUATION	✓	✓	✓
FACT CHECKING	×	×	✓
CONTENT REWRITING, MINOR COPYWRITING	×	✓	✓
STRUCTURAL & DEVELOPMENTAL EDIT	×	×	✓
PAPERBACK FORMATTING	×	×	✓
EDITING FEEDBACK REPORT	✓	✓	✓

## PROCESS

### ADD TO CART & MAKE PAYMENT

YOU WILL RECEIVE A RECEIPT UPON PAYMENT

### DISCUSS YOUR EXPECTATIONS

MEET YOUR EDITOR ONLINE VIA ZOOM, WHATSAPP OR FACETIME TO DISCUSS

### SEND YOUR WORK ACROSS

SEND YOUR WORK IN WORD. OR GOOGLE DOCS. EDITS WILL BE MADE USING TRACK CHANGES

### RECEIVE YOUR WORK BACK

RECEIVE YOUR WORK BACK BY THE MUTUALLY AGREED DEADLINE. TYPICALLY WITHIN 0-4 WEEKS

## HOW TO CALCULATE THE PRICE

TOTAL WORD COUNT ÷ 10 WORDS (ROUNDED OFF) X \$0.15 (STANDARD)

EXAMPLE: 51,648 WORDS ÷ 10 WORDS = 5164.8 ROUNDED OFF TO 5165 X \$0.15 = \$774.75